



## 24-25 Faculty and Staff

Our **Leadership Team** consists of Mrs. Luzzo, Mrs. Hines, and Mrs. Carman.

As **Principal**, Mrs. Luzzo is responsible for the overall day-to-day operations of the school, including, but not limited to, the faith and academic formation of the school community, marketing, enrollment, facilities, and budgeting. She can be reached at [kluzzo@charlestdioocese.org](mailto:kluzzo@charlestdioocese.org).

Mrs. Hines, **Director of Student Services**, is responsible for all matters related to guidance, attendance, clubs, field trips, hot lunch, and writing and monitoring Behavior Intervention Plans. Mrs. Hines can be reached at [ehines@charlestdioocese.org](mailto:ehines@charlestdioocese.org).

Mrs. Carman, **Director of Learning Support Services**, is responsible for all matters related to teaching music, as well as managing special academic programs such as ACES (Academic Curriculum Enhancement for Students), Title I, Exceptional SC, Catholic Cafe, and writing and monitoring all Student Academic Plans. Mrs. Carman can be reached at [ccarman@charlestdioocese.org](mailto:ccarman@charlestdioocese.org).

Supporting our Leadership Team are Ms. Nicole Nealey, Ms. Tori Hendrix, Mr. Doug McCloskey, Mrs. Juanita Luna, and Mrs. Rene Souza.

As **Administrative Assistant**, Ms. Nicole is responsible for managing the front office. She can be reached at [nnealey@charlestdioocese.org](mailto:nnealey@charlestdioocese.org).

As **Bookkeeper**, Ms. Hendrix is responsible for handling all bookkeeping responsibilities for the school. She can be reached at [thendrix@charlestdioocese.org](mailto:thendrix@charlestdioocese.org).

As **Maintenance Director**, Mr. Doug is responsible for all aspects related to maintaining the school campus. He can be reached at [pmccloskey@charlestdioocese.org](mailto:pmccloskey@charlestdioocese.org).

As **Support Services Assistant**, Mrs. Juanita is responsible for the daily operations of the hot lunch program, as well as additional duties to support the Director of Student Services. She can be reached at [jluna@charlestdioocese.org](mailto:jluna@charlestdioocese.org).

As **Nurse**, Ms. Rene Souza is responsible for monitoring the health and well-being of our students, including addressing injuries that occur at school, administering medications, and teaching basic health classes. She can be reached at [rsouza@charlestdioocese.org](mailto:rsouza@charlestdioocese.org).

Supporting our students directly in the classrooms, we have our homeroom, specials, and after care teachers and classroom aides. ***Questions about classroom work, homework, grades, procedures, activities, and any such concerns should always be directed to the teachers first.***

K3 Teacher	Mrs. Renee LeBeau	<a href="mailto:rlebeau@charlestandioocese.org">rlebeau@charlestandioocese.org</a>
K4 Teacher	Mrs. Kristel Henderson	<a href="mailto:khenderson@charlestandioocese.org">khenderson@charlestandioocese.org</a>
K4 Teacher / Aftercare	Ms. Emily Lewis	<a href="mailto:elewis@charlestandioocese.org">elewis@charlestandioocese.org</a>
Kindergarten Teacher	Mrs. Jennifer Anthony	<a href="mailto:janthony@charlestandioocese.org">janthony@charlestandioocese.org</a>
1 <sup>st</sup> Grade Teacher	Mrs. Alysha Blair	<a href="mailto:ablair@charlestandioocese.org">ablair@charlestandioocese.org</a>
2 <sup>nd</sup> Grade Teacher	Mrs. Donna Gallo	<a href="mailto:dgallo@charlestandioocese.org">dgallo@charlestandioocese.org</a>
3 <sup>rd</sup> Grade Teacher	Mrs. Jeannie Lowman	<a href="mailto:jlowman@charlestandioocese.org">jlowman@charlestandioocese.org</a>
4 <sup>th</sup> Grade Teacher	Mrs. Jeanine Gresis	<a href="mailto:jgresis@charlestandioocese.org">jgresis@charlestandioocese.org</a>
5 <sup>th</sup> Grade Teacher	Mr. Erick Hugo	<a href="mailto:ehugo@charlestandioocese.org">ehugo@charlestandioocese.org</a>
PE / Athletic Director	Mrs. Jackie Rand	<a href="mailto:jrand@charlestandioocese.org">jrand@charlestandioocese.org</a>
Art / STREAM / Spanish / Media	Mrs. Kendra Trexler	<a href="mailto:ktrexler@charlestandioocese.org">ktrexler@charlestandioocese.org</a>
Speech Pathologist	Mrs. Katie Morrison	<a href="mailto:kmorrison@charlestandioocese.org">kmorrison@charlestandioocese.org</a>
Title I Teacher	Mrs. Elisabeth Horton	<a href="mailto:ehorton@charlestandioocese.org">ehorton@charlestandioocese.org</a>
Aftercare	Ms. Deborah Reece	<a href="mailto:dreece@charlestandioocese.org">dreece@charlestandioocese.org</a>
Aftercare	Miss Ellia Gomez	<a href="mailto:egomez@charlestandioocese.org">egomez@charlestandioocese.org</a>