



24-25 Faculty and Staff

Our **Leadership Team** consists of Mrs. Luzzo, Mrs. Hines, and Mrs. Carman.

As **Principal**, Mrs. Luzzo is responsible for the overall day-to-day operations of the school, including, but not limited to, the faith and academic formation of the school community, marketing, enrollment, facilities, and budgeting. She can be reached at kluzzo@charlestdiocese.org.

Mrs. Hines, **Director of Student Services**, is responsible for all matters related to guidance, attendance, clubs, field trips, hot lunch, and writing and monitoring Behavior Intervention Plans. Mrs. Hines can be reached at ehines@charlestdiocese.org.

Mrs. Carman, **Director of Learning Support Services**, is responsible for all matters related to teaching music, as well as managing special academic programs such as ACES (Academic Curriculum Enhancement for Students), Title I, Exceptional SC, Catholic Cafe, and writing and monitoring all Student Academic Plans. Mrs. Carman can be reached at ccarman@charlestdiocese.org.

Supporting our Leadership Team are Ms. Nicole Nealey, Ms. Tori Hendrix, Mr. Doug McCloskey, Mrs. Juanita Luna, and Mrs. Rene Souza.

As **Administrative Assistant**, Ms. Nicole is responsible for managing the front office. She can be reached at nnealey@charlestdiocese.org.

As **Bookkeeper**, Ms. Hendrix is responsible for handling all bookkeeping responsibilities for the school. She can be reached at thendrix@charlestdiocese.org.

As **Maintenance Director**, Mr. Doug is responsible for all aspects related to maintaining the school campus. He can be reached at pmccloskey@charlestdiocese.org.

As **Support Services Assistant**, Mrs. Juanita is responsible for the daily operations of the hot lunch program, as well as additional duties to support the Director of Student Services. She can be reached at jluna@charlestdiocese.org.

As **Nurse**, Ms. Rene Souza is responsible for monitoring the health and well-being of our students, including addressing injuries that occur at school, administering medications, and teaching basic health classes. She can be reached at rsouza@charlestdiocese.org.

Supporting our students directly in the classrooms, we have our homeroom, specials, and after care teachers and classroom aides. ***Questions about classroom work, homework, grades, procedures, activities, and any such concerns should always be directed to the teachers first.***

K3 Teacher	Mrs. Renee LeBeau	rlebeau@charlestandioocese.org
K4 Teacher	Mrs. Kristel Henderson	khenderson@charlestandioocese.org
K4 Teacher / Aftercare	Ms. Emily Lewis	elewis@charlestandioocese.org
Kindergarten Teacher	Mrs. Jennifer Anthony	janthony@charlestandioocese.org
1 st Grade Teacher	Mrs. Alysha Blair	ablair@charlestandioocese.org
2 nd Grade Teacher	Mrs. Donna Gallo	dgallo@charlestandioocese.org
3 rd Grade Teacher	Mrs. Jeannie Lowman	jlowman@charlestandioocese.org
4 th Grade Teacher	Mrs. Jeanine Gresis	jgresis@charlestandioocese.org
5 th Grade Teacher	Mr. Erick Hugo	ehugo@charlestandioocese.org
PE / Athletic Director	Mrs. Jackie Rand	jrand@charlestandioocese.org
Art / STREAM / Spanish / Media	Mrs. Kendra Trexler	ktrexler@charlestandioocese.org
Speech Pathologist	Mrs. Katie Morrison	kmorrison@charlestandioocese.org
Title I Teacher	Mrs. Elisabeth Horton	ehorton@charlestandioocese.org
Aftercare	Ms. Deborah Reece	dreece@charlestandioocese.org