



Holy Trinity – Aftercare Enrollment Application

Enrollment Period 8/1/26 - 8/11/26

DUE 8/11/26 @ 10am

Our aftercare program is designed to support the needs of our working parents, HTCS students waiting for the Seton bus to bring them back to Seton, and HTCS students who have siblings at Seton Catholic who ride on the Seton bus back to HTCS in the afternoon.

HTCS students without siblings at Seton may stay in aftercare for a nominal fee until 5:30 PM every day, except on half days and days when the school is closed and there is no aftercare. They will have time for homework and will be provided a snack. ***Due to limited space, families must apply prior to the first day of school to request a spot for their child(ren). You will be notified by HTCS if your application for aftercare has been approved. Aftercare applications MUST be received NO LATER than 3 PM on Friday, August 8, 2025. There are two options available:***

- **\$85/week per student for five days of aftercare service** - A reduced rate will be charged for weeks when school is not open all five (5) days.
- **\$20/day per student for less than five days of aftercare service** - Families **MUST** notify the school by 9 AM on the day of use to allow the school time to ensure space is available and staffing is secured. *There may be a possibility that we may not be able to accommodate requests with less than 48 hour notice.*

Aftercare tuition will be charged weekly for those students who are enrolled regardless of the number of days that you utilize the service. A reduced rate will be charged for weeks when school is not open all five (5) days.

HTCS students who use the bus transportation to / from Seton may stay in aftercare for no additional fee until the Seton bus arrives to pick them up and bring them back to Seton. **Students will have time for homework, but should bring a snack as one will not be provided for them.**

HTCS students waiting for siblings to return from Seton may stay in aftercare for no additional fee **until 3:30 PM**, except on half days or days when Seton and/or HTCS is closed or there is no bus service. **They will have time for homework, but should bring a snack as one will not be provided for them. They MUST be picked up by 3:30 PM to avoid a late pick up fee (\$20/day).**

Parents picking up students from aftercare should park to the left alongside the covered walkway to allow the Seton bus and parents picking up from clubs and/or sports to go around. They should go to the back door of the school building (near the PK/K fenced in play area), and ring the aftercare bell. A teacher will come to the door to dismiss the student and have the parent sign the student out.

Aftercare runs from 3-5:30 PM. All students **MUST** be out of the building by 5:30 PM. **Students not picked up by 5:30 PM will be charged a rate of \$1/min for the time spent waiting to be picked up.** Repeated late pickups will result in disenrollment from the aftercare program.

Unfortunately, HTCS cannot offer drop-in (unplanned) aftercare for students. Only students who are signed up for Aftercare will be provided with that service.

All charges must be paid through the *FACTS* tuition management program found on-line at www.factsmgt.com.

Unfortunately, due to space, staffing, and DSS ratio requirements, HTCS is limited on how many students we can accommodate in our aftercare program. With these things in mind, I request enrollment in the HTCS after care program for the following reason. I understand enrollment is not guaranteed.

Please circle one: Parent works after 3 PM

Need 5 days/week Need 1 - 4 days/week regularly*

* Please circle the days: Mon Tues Wed Thur Fri

Might need Aftercare

Seton Sibling - must pick up by 3:30 PM

Seton Bus Rider

Parent/Guardian Signature: _____

Parent/Guardian Name(s): _____

Contact numbers during after care hours: (c) _____

(w) _____

Student name: _____ Student grade: _____

Student name: _____ Student grade: _____

Student name: _____ Student grade: _____